

**ADDITIONAL TRAVEL INFORMATION SHEET**

Applications for travel arrangements specifically to meet individual needs will be considered where this can be evidenced by letters of support from a doctor, social worker, educational psychiatrist/psychologist or other professional bodies. The information provided on a Learning Needs Assessment (section 139a) will also be considered but please do not attach the whole document due to the sensitive nature of other personal issues that may be detailed on the form. The travel element of the 139a is the only item for consideration and should be copied onto this sheet.

Please also use this form where you consider that a College bus pass is not appropriate due to your family commitments (eg. you have young children to take to school or nursery).

Once your travel application has been approved, the most suitable mode of transport will be organised for you. This may be a taxi (possibly shared), accessible vehicle or travel allowance for your own transport. You have the right of appeal if your request is declined.

***Please detail below the information you feel is pertinent to your request for travel arrangements outside of the main College transport options.***

**Please attach this sheet and all supporting evidence to your Student Travel application form**